

RULES AND REGULATIONS FOR EXHIBITORS

DISCOVER DIXIE BUSINESS SHOWCASE

THURSDAY, OCTOBER 08, 2009

12:00 PM—6:30 PM

1. Any prospective exhibitor must complete an application with contact person and submit it to the Discover Dixie committee for approval. *Association Member are the following PRPABA, SABA & VSABA.
2. The Showcase committee reserves the right to reject an application for booth space with proper justification. No political booths will be allowed. Payment is non-refundable.
3. The police department prohibits games of cards, dice or money for profit. The sale of fireworks and obscene materials are prohibited. If anything is sold from a booth, it is the exhibitor's responsibility to report revenue to the Kentucky Revenue Cabinet.
4. Exhibitors may set-up on Thursday, Oct 08th from 7:30 a.m.—11:00 a.m. There will be no set-up allowed after 11:00 a.m. the day of the event. No late arrivals will be accepted. EARLY set-up is strongly recommended. Exhibitors must park away from the building to allow customer parking to be available. See packet for parking rules.
5. Exhibitor must provide his/her extension cords (if applicable) for the booth site. Outlets made available on a limited basis. We can not guarantee an outlet will be available.
6. Applications are valid only if accompanied with a check made payable to Discover Dixie. Mail completed application and check to Discover Dixie Business Showcase P. O. Box 58153 Louisville, KY 40268. Booths will be assigned on a first received basis. Sending in this form does not guarantee you a booth. You will receive an exhibitor package by mail.
7. Discover Dixie, Dixie Manor Shopping Center, Our Sponsors, Metro Government and The Business Associations are not responsible for items brought to Discover Dixie this includes theft, damages or injuries that may occur at the showcase.
8. Exhibitors who do not comply with the above rules and regulations during the 2009 Discover Dixie Showcase will not be allowed to participate in future events.

Questions: Contact Kim Leanhart at 935-9898 or email

info@discoverdixie.com

Visit our website at www.discoverdixie.org

SHOWCASE AT THE DIXIE MANOR SHOPPING CENTER 6801 DIXIE HIGHWAY



10th ANNUAL BUSINESS SHOWCASE EXPO 2009

OCTOBER 08, 2009

TITLE SPONSOR



PRESENTED BY



DISCOVER DIXIE BUSINESS SHOWCASE

EXPO 2009

October 08, 2009

ASSOCIATION MEMBER \$100.00 per Booth*

NON MEMBER \$225.00

***Must be paid by deadline date September 15,2009**

LATE FEE ADDITIONAL \$50.00

BOOTH RENTAL INCLUDES

- ONE 8 x 8 AREA THAT INCLUDES ONE 6' TABLE , TABLE COVERING, TWO CHAIRS & ONE GARBAGE CAN
- TABLE SET UP AND TAKE DOWN
- TWO TICKETS TO THE VIP RECEPTION HELD OCTOBER 07, 2009 AT 5:30 P.M. AT THE SHIVELY COMMUNITY CENTER 1901 PARK ROAD. ADDITIONAL TICKETS ARE \$15.00 PAYABLE AT THE DOOR BY CASH OR CHECK.

SCHEDULE

WED., OCT 07	5:30—7:30 PM	VIP RECEPTION
THURS., OCT 08	7:30—11:00 AM	BOOTH SET-UP
	11:45 AM	JUDGE BOOTHS FOR EXHIBITOR CONTEST
	12:00—6:30 PM	BUSINESS SHOWCASE OPENS TO THE PUBLIC
	5:00 PM	EXHIBITOR CONTEST AWARD
	6:00 PM	GRAND PRIZE DRAWING
	6:30 PM	BREAK DOWN BOOTHS (END OF SHOW)



BOOTH APPLICATION AND CONTRACT

COST: \$100 MEMBER ONLY / \$225 NON MEMBER

APPLICATION MUST BE RECEIVED ON OR BEFORE SEPTEMBER 15, 2009

Name/Organization:

Contact Person:

Mailing Address:

City/State/Zip:

Phone:

Email:

Number of booths _____

Electric \$10.00 additional cost . Will you need an outlet near your booth? Yes No

CONTRACT

1. Applicant agrees to abide by the Rules and Regulations of Discover Dixie listed on back page. Please make copy of front & back page for your records.

Applicant Signature & Date

Discover Dixie Business Showcase P.O. Box 58153 Louisville, KY. 40268

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